

Honeoye Falls-Lima Central School District Program Budget Advisory Council 2018-2019 District Program Budget Recommendations

Introduction

The Program Budget Advisory Council (PBAC) reviews HF-L CSD programs and provides recommendations in regards to creating an operating budget for the District's upcoming fiscal year. PBAC members are Daniel Bassette, Brian Hoose, Alison Jones, Robert McLean, Elizabeth Payment and Mary Tichenor. PBAC was provided operational plans from the following Decision Input Units (DIU's): Lima K-1; Transportation; Facilities; Library Media Services; Manor 2-5; Middle School 6-8; K-12 Music; K-12 Counseling; High School 9-12; Physical Education; Health; Athletics; Art K-12 and Central Office. Each DIU's operational plan was provided through written material and an oral presentation. PBAC met and discussed each DIU's plan and makes the following recommendations as to Revenue and Budget Priorities.

Revenue

1. The district increase property taxes to the levy limit as determined by tax cap legislation. For 2018-2019, this is an increase of 3.22%. This continues the district's practice of gradually building capacity in the local revenue budget to support current programs and promote long-term financial sustainability.
2. The District use \$1.1 million in restricted reserves. This amount is constant between 2017-2018 and 2018-2019. This reserve use is consistent with the district's reserve strategy of leveraging reserves to balance the budget, but with the expectation that the use of reserves will be limited and will not create an unsustainable long-term structural deficit.
3. The District use \$840,000 in appropriated fund balance to support the budget. This is in accordance with the District's recommendation and the amount is constant between 2017-2018 and 2018-2019.

Budget Priorities

PBAC recognizes that not all requests from the DIU's may be provided for in the Budget.

Therefore, the Council has listed each DIU's request in the following order of priority and has provided comments with some of the requests. The comments provide the primary reasons for the request being included in the Budget Priorities and its position on the list. In addition, a list of Budget Priorities for 2018-2019 is attached with additional information.

1. Transportation: Purchase Buses per Long Term Plan.

Transportation follows a planned replacement schedule, based on a thorough analysis of the total ownership cost of each vehicle. There is significant cost effectiveness in adhering to this and other similar replacement schedules. In regards to buses, deviation from the plan would lead to additional repair cost in the future; the need to replace a higher number of buses in a single year and/or a decrease in resale value.

2. Facilities: Purchase Facilities Vehicles per Long Term Plan.

As with buses, there is significant cost effectiveness in adhering to a replacement schedule. In regards to facilities vehicles, deviation from the plan would lead to additional repair cost in the future and/or a decrease in resale value.

3. Transportation: Transfer up to two employees from 10 month to 12 month.

The Summer labor budget will be used to fund this increase making any budget increase minimal. It was clear to PBAC that Transportation will benefit from having two additional 12 month employees in lieu of 10 month employees. This request ranks high because of the low cost and high benefit.

4. High School. Transfer contracted Social Worker Services to Full Time Employee, ideally with Drug and Alcohol Counseling Experience.

The budget increase is minimal as the District is already incurring cost for contracted work. Having a Social Worker who is full time will avoid frequent changes to the individual staffing the position. The value of this consistency is high as the employee and students will develop a greater degree of familiarity likely leading to more effective counseling.

5. High School. Purchase Musical Instruments per Replacement Plan.

As with buses and facilities vehicles, there is significant cost effectiveness in adhering to a replacement schedule. In regards to musical instruments, deviation from the plan likely would lead to replace a higher number of instruments in a single year.

6. Music. Purchase Orff Musical Instruments.

Feedback on the use of these introductory instruments has been very positive, and the benefits are significant. Given the minimal cost impact, this item is a good investment.

7. Middle School. Continue Musical Instrument Replacement.

The cost of the musical instrument is Boces aidable and the value of and need for the musical instrument replacement is significant.

8. District Wide. Provide Professional Development and Curriculum Writing to Support District and Building Goals.

Professional Development directly leads to a higher quality education whereas Curriculum Writing leads to harmonized educational programs among the different grade levels. The hours requested will provide teachers the necessary time to examine state standards and develop curriculum that prioritizes HFL students' specific learning goals. A collectively built curriculum will facilitate common understandings among teachers and support more consistent implementation of teaching practices. In addition, the requests have been persistent throughout recent years and common across multiple DIU's.

9. District Wide. Complete District Vision 2020 Plan for 1:1 Technology.

Technology is crucial to education and is necessary to prepare students for their future. The District Vision 2020 plan directly impacts these goals. The plan benefits the entire district and deviation from the plan prior to completion would lead to greater costs in the future.

10. Lima. Purchase Additional Diverse Books for Student Reading.

The cost is negligible and the value in honoring this request is significant. HF-L libraries play a critical role in helping students make cross-cultural connections and develop skills necessary to thrive in a culturally pluralistic society.

11. Manor School. Purchase Desks, Chairs and Tables - continue regular replacement.

Adhering to regular replacement schedule will avoid a higher one-time cost in a future year.

12. Facilities and Music. Additional Stipends for Audio Visual/Theater Manager Positions.

This request comes from multiple DIU's and will free up additional time from facilities mechanics staff. It will also likely lead to a higher level of service.

13. Middle School. CNC Router (Tech Dept.).

Enhances Middle School STEAM education. Supports the reinvigoration of technical education and gives students exposure to advanced technology tools and windows into different careers. The need for trained technical workers is rising and this is one way HF-L can shine a light on the path to these opportunities.

14. Music. Additional Stipends for Accompanists.

An Accompanist can serve an important role in the District by freeing up music teachers to work more directly with students.

15. Athletics. Helmets, Pads, Volleyball standards, Pool timing System with 50% donation by sports boosters.

Sports Boosters has once again generously offered to defray the cost of equipment replacement by donating 50% of District cost. It makes sense to take advantage of that offer.

16. Athletics and Community Ed. Continue on Multi-year Plan to Replace Wellness Center Equipment.

Data indicative of the groups using the Center would be helpful for the Council to make additional comments.

17. Physical Education and Health. Replace Mats and Indoor Goals.

Although this request is not ranked highly, the low cost and minimal impact on the budget warrants inclusion in the Budget Priorities.

18. Physical Education and Health. Purchase six spinning bikes.

Although this request is not ranked highly, the low cost and minimal impact on the budget warrants inclusion in the Budget Priorities.

Conclusion

There are five other requests that the Council did not include in the Budget Priorities. These requests are included at the bottom of the attachment. Questions and/or comments are provided for each request.

Thank you for giving PBAC's members the opportunity to participate in the Budget decision making process. The experience has clearly demonstrated the tremendous expertise and initiative that the District's teacher's, staff, administrator's and Board possess. Their collective effort will continue to lead HF-L CSD to the forefront of Public Schools in the State of New York.

HFL 2018 - 2019 Budget Priorities						
DIU	Description	Budget Increase	Comments	PBAC Ranking	BOE Ranking	Notes
Transportation	Purchase Buses per Long Term Plan	\$35,000	Transportation Aidable	1		
Facilities	Purchase Facilities Vehicles per long term Plan	\$18,075		2		
Transportation	Transfer up to two employees from 10 month to 12 month. Summer labor budget, already required, will be used to fund this increase.	Minimal		3		
High School	Transfer contracted Social Worker Services to Full Time Employee, ideally with Drug and Alcohol Counseling Experience	Minimal	Currently employ social work as contract services	4		
High School	Purchase Musical Instruments per Replacement Plan	\$7,500		5		
Music	Purchase Orff Musical Instruments	\$1,500		6		
Middle School	Continue Musical Instrument Replacement	\$7,000	BOCES Aidable	7		
District Wide	Provide Professional Development and Curriculum Writing to Support District and Building Goals	\$26,146	Combination General Fund, Federal Grants, and BOCES Aidable Expenses	8		
District Wide	Complete District Vision 2020 Plan for 1:1 Technology	\$191,000	Includes 108k of items that might be funded by Smart School Bond Act	9		
Lima	Purchase Additional Diverse Books for student reading	Negligible		10		
Manor School	Purchase Desks, Chairs, and Tables - continue regular replacement	\$10,820		11		
Facilities & Music	Additional Stipends for Audio Visual / Theater Support Positions		Free up additional time from Facilities mechanics staff	12		
Middle School	CNC Router (Tech Dept.)	\$8,000		13		Appreciates Middle school STEM education, particularly to expose young woman to this kind of technology
Music	Additional Stipends for Accompanists	TBD		14		
Athletics	Helmets, Pads, Volleyball standards, Pool Timing System with 50% donation by sports boosters	\$11,800		15		
Athletics and Community Ed	Continue on Multi-year Plan to replace Wellness Center Equipment	\$7,500		16		
Physical Education & Health	Replace Mats and Indoor Goals	\$1,500		17		
Physical Education & Health	Purchase six Spinning Bikes	\$1,500		18		
High School	Purchase Drum Sander, Lathe, laser engraver and Workbench	\$6,090		19		1) Laser engraver/cutter (\$800) is an add-on attachment to existing CNC router. Will provide exposure to solid state lasers and fiber delivery. 2) Small lathe (\$800) is used for small object fabrication where the large lathes will not operate with slow spindle speeds.. 3) Powermatic drum / panel sander (\$2895) 4) Workbench for finishing room (\$1625)
High School	Cougar Freight Train Advisor	\$550		***		Great Volunteer Opportunity, but not recommended to include in the budget
Manor School	PAWS Career Guidance Software	\$2,000	BOCES Aidable	?		Generally think this is a good idea, but not sure about the benefits relative to costs?
Music	Transfer of Stipends for two additional Extra-Curricular Positions (Backstage Director, Producer, Assistant Vocal Director)	\$3,450		***		Not clear how this benefits students - will it change the musicals?
District Wide	Train and Pay students to provide IT Help Support	Minimal		***		Good Idea - if finances are minimal, the district should go ahead independent of the budget